

BACKGROUND: A contract is a legally enforceable agreement between two or more persons or parties to do or not do something specified. This instruction sheet provides guidelines for assigning the heading **Contracts** and for establishing phrase headings for particular types of contracts. The free-floating subdivision **-Contracts and specifications**, formerly used under headings for particular types of construction or engineering, was discontinued in 1989.

1. Contracts in general. Assign the heading **Contracts** (*May Subd Geog*) to general works about contracts.

2. Special types of contracts. Establish phrase headings for works containing or discussing specific types of contracts, including those pertaining to types of construction or engineering. Establish these headings in straight rather than inverted form. *Examples:*

150 ## \$a Artists' contracts
150 ## \$a Mechanical engineering contracts
150 ## \$a Research and development contracts
150 ## \$a Shipbuilding contracts