

Study and Teaching H 2110

BACKGROUND: The subdivision **-Study and teaching** is used under certain types of headings for works on study and teaching, including methods, institutions, facilities, programs, courses, funding, etc. This instruction sheet provides guidelines for assigning the subdivision **-Study and teaching**. For classification of works on the teaching of particular subjects, see F 730.

1. General. Assign the free-floating subdivision **-Study and teaching** (*May Subd Geog*) under names of individual persons, corporate bodies, and places, and under classes of persons, ethnic groups, and topical headings for works on study and teaching about these subjects.

Do not use this subdivision under music headings, or under names of individual Christian denominations.

For some broad disciplines, phrase headings have been established to cover all aspects of study and teaching pertaining to these subjects, for example, **Agricultural education; Technical education**. In these fields headings of the type [*topic*]-**Study and teaching** are restricted in meaning to methods of study and teaching.

2. Level of study. Assign the free-floating subdivision **-Study and teaching**, qualified by level of study, to works on the study and teaching of a topic limited to a particular educational level, for example, **History-Study and teaching (Elementary)-France; Science-Study and teaching (Higher)-Great Britain**.

The following free-floating subdivisions may be used, if appropriate:

- Study and teaching (Continuing education)
- Study and teaching (Early childhood)
- Study and teaching (Elementary)
- Study and teaching (Graduate)
- Study and teaching (Higher)
- Study and teaching (Internship)
- Study and teaching (Middle school)
- Study and teaching (Preschool)
- Study and teaching (Primary)
- Study and teaching (Residency)
- Study and teaching (Secondary)

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3. **Supervision.** Assign the free-floating subdivision **–Study and teaching–Supervision** (*May Subd Geog*) under topical headings to works on the supervision of study and teaching in these fields. *Example:*

Title: The Art of clinical supervision : a pastoral counseling perspective.
650 #0 \$a Pastoral counseling \$x Study and teaching
\$x Supervision.

4. **–Study and teaching vs. –Training of.** To works that discuss the study and teaching of a topic as part of training for an occupation or profession, assign headings of the type [**topic**]**–Study and teaching** or [...] **education** and [**class of persons**]**–Training of**, if appropriate. For instructions on assigning the subdivision **–Training of**, see H 2217.

5. **Places.** Assign the free-floating subdivision **–Study and teaching** (*May Subd Geog*) under names of places for general works on study and teaching about these places.

Phrase headings of the type [...] **studies** for area studies, for example, **African studies**, were discontinued in 1977 and should be changed when encountered on bibliographic records.

For works on study and teaching about a place published in that place, omit the geographical subdivision under **–Study and teaching**. *Example:*

Title: Understanding the United States : a guide for American teachers.
651 #0 \$a United States \$x Study and teaching (Secondary)

For works on study and teaching about a country for use in a locality of the same country or for use in another country, subdivide **–Study and teaching** by the place in which the study and teaching is to be carried out. *Examples:*

Title: Helping Chinese students to understand the United States.
651 #0 \$a United States \$x Study and teaching (Secondary)
\$z China.

Title: Studying the United States : a guide for social studies teachers in Boston.
651 #0 \$a United States \$x Study and teaching (Secondary)
\$z Massachusetts \$z Boston.

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5. *Places.* (Continued)

For works on a special aspect of study and teaching about a place, interpose a topical subdivision between the place and the subdivision –**Study and teaching**, for example, **Sweden–Social life and customs–Study and teaching**.

Do not interpose place between a topical heading and the subdivision –**Study and teaching**.

6. *Languages.* Assign the free-floating subdivision –**Study and teaching** (*May Subd Geog*) under individual languages and groups of languages to general works on the study and teaching of these languages.

Add a parenthetical qualifier to indicate level of study, if appropriate, for example, **English language–Study and teaching (Continuing education)**.

In accordance with H 1154, subdivide headings of the type [*language or language group*]–**Study and teaching** by special topics, if appropriate, to bring out particular aspects of the study and teaching of these languages, for example, **Spanish language–Study and teaching–Foreign speakers**.

7. *Sacred works.* Assign the free-floating subdivision –**Study and teaching** (*May Subd Geog*) under uniform titles for sacred works to works on how to study and teach these sacred works, including their individual parts, for example, **Book of Mormon–Study and teaching**.

Note: Prior to 1991, the subdivision –Study was used under individual sacred works. That subdivision is now obsolete.

8. *Music.* The free-floating subdivision –**Instruction and study** (*May Subd Geog*) is used instead of –**Study and teaching** in the field of music. For guidelines on assigning this subdivision, see H 1160 and H 1161.

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9. Audiovisual materials. Assign the free-floating subdivision **-Study and teaching-Audio-visual aids** under topics to works on aids to the learning and teaching of a subject.

To works on audiovisual materials about a topic that are not specifically designed for educational purposes, assign the subdivision **-Audio-visual aids** directly under the topic.

For guidelines on assigning headings to catalogs of audiovisual materials, see H 1361, sec. 3.

10. Simulation methods. Assign the free-floating subdivision **-Study and teaching-Simulation methods** under topics to works on the use of simulation methods for instruction in a specific field.

To works on the use of a particular simulation method, assign an additional heading for the method, for example, **Simulation games in education**.

11. Activity programs. Assign the free-floating subdivision **-Study and teaching-Activity programs** (*May Subd Geog*) under topics to works on activities to be engaged in for the purpose of acquiring certain skills, concepts, or knowledge.

12. Textbooks. Do not assign headings of the type **[topic]-Study and teaching** to textbooks for students. For guidelines on assigning headings to textbooks, see H 2187.

13. Examples.

Title: Experiences with literature : creative activities for K-3 Spanish language arts.

650 #0 \$a Spanish literature \$x Study and teaching (Primary)
\$z United States.

650 #0 \$a Spanish language \$x Study and teaching (Primary)
\$z United States.

650 #0 \$a Spanish language \$x Study and teaching
\$x Bilingual method.

13. *Examples. (Continued)*

Title: Supervision and education-formation for ministry.

650 #0 \$a Clergy \$x Training of \$z United States.
650 #0 \$a Theology \$x Study and teaching \$z United States.
650 #0 \$a Theology \$x Study and teaching \$x Supervision.

Title: Visual communication in science : learning through sharing images.

650 #0 \$a Science \$x Study and teaching (Secondary)
\$x Audio-visual aids.
650 #0 \$a Visual communication.

Title: Internship training in applied anthropology.

650 #0 \$a Applied anthropology \$x Study and teaching
(Internship) \$z Florida.
610 20 \$a University of South Florida. \$b Center for Applied
Anthropology.

Title: Approaching the Gospels together : a leaders' guide for group Gospels study.

630 00 \$a Bible. \$p Gospels \$x Study and teaching.
650 #0 \$a Church group work.

Title: Teaching the sciences in community colleges.

650 #0 \$a Science \$x Study and teaching (Higher) \$z United
States.
650 #0 \$a Community colleges \$x Curricula \$z United States.